



State of Nevada
ADVISORY COUNCIL FOR PROSECUTING ATTORNEYS

100 North Carson Street
Carson City, Nevada 89701

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MEETING MINUTES

Organization: Advisory Council for Prosecuting Attorneys

Date and Time of Meeting: January 17, 2018 at 10:00 a.m.

Place of Meeting: Video Conference Between:

Office of the Attorney General
Mock Courtroom
100 N. Carson Street
Carson City, Nevada 89701

Office of the Attorney General
Grant Sawyer Building
555 E. Washington Ave., Suite 3315
Las Vegas, Nevada 89101

Members Present:

Adam Laxalt, Attorney General, Chair
A.J. Delap
Karl Hall
Chris Hicks
Chris Lalli by proxy for Steve Wolfson
Arthur Mallory
Robert Sweetin
Patty Cafferata, Executive Director

Guests Present:

John Jones, Jr., Clark County District Attorney's Office
Brett Kandt, State Board of Pharmacy
Taylor Musselman, Attorney General's Office
Nicole O'Banion, Attorney General's Office
Tarah Sanchez, Attorney General's Office

1. Call to Order and Roll Call.

(Agenda Item No. 1)

The meeting was called to order at approximately 10:05 a.m. Roll call was taken by Taylor Musselman. A quorum was present.

2. Attorney General Adam Laxalt's Welcome. Self-introduction of members present.

(Agenda Item No. 2)

Attorney General Adam Laxalt welcomed the members, and everyone introduced themselves.

- 3. Public Comment. Discussion only. Action may not be taken on any matter brought up under this agenda item, until scheduled on the agenda of a future meeting for possible action.**

(Agenda Item No. 3)

No public comment.

- 4. Discussion and possible action to approve the November 20, 2017 minutes.**

(Agenda Item No. 4)

Chris Lalli moved to approve the minutes from November 20, 2017. Arthur Mallory seconded the motion, and the motion passed unanimously.

- 5. Discussion and possible action on co-sponsor of \$1,000 to the 2018 Nevada Government Civil Attorneys Conference at Lake Tahoe May 16-18, 2018.**

(Agenda Item No. 5)

Brett Kandt, Chairman of the State Bar Public Lawyers Section, requested a \$1,000 donation for financial assistance for the 2018 Nevada Government Civil Attorneys Conference's costs. The donation will help keep the costs down for attendees. Lalli moved to approve the \$1,000 co-sponsor donation to the Nevada Government Civil Attorneys Conference. Robert Sweetin seconded the motion, and the motion passed unanimously.

- 6. Report on Summary of Evaluations from 2017 Prosecutors Conference.**

(Agenda Item No. 6)

Patty Cafferata and Tarah Sanchez reported that out of the 70 attendees, 30 evaluations were submitted, revealing that the judge's panel and having to travel to Laughlin were not well received.

- 7. Discussion for possible action on topics for 2018 Prosecutors Conference agenda.**

(Agenda Item No. 7)

Cafferata reminded the group they suggested action from the previous meeting to have a statewide survey sent to all district attorneys, who would then send the surveys to their respective deputies for comment. Out of the 300 prosecutors in the state of Nevada, 11 surveys were sent back with feedback. Laxalt and Mallory recommended having the surveys re-distributed to collect more information. Chris Hicks and Lalli pointed out that the suggested topics specified on the evaluations from the 2017 Conference are a good start for the 2018 agenda. Lalli told the group his training deputy is a great resource for suggested topics. Cafferata confirmed she will have the surveys resent before the April 18th meeting. Furthermore, Cafferata confirmed that her assistant Tarah Sanchez has been in contact with hotels in Lake Tahoe to get bids for the Conference for the first two weeks in September.

- 8. Briefing on new training on investigation and prosecution of domestic violence cases.**

(Agenda Item No. 8)

Nicole O'Banion, Domestic Violence Ombudsman for the Attorney General's Office, reported on the domestic violence training in Elko on February 13th and 14th. The agenda includes the law enforcement field guide, produced by UNR and co-authored by Sgt. John Riley from the Fallon Police Department; victim's rights and the Nevada Victims of Crime Program presented by Victim Advocate Frankee Haynes with the Carson City District Attorney's Office; a presentation on strangulation by Ellysa Hendriksen, the Attorney General's rural Deputy Attorney General; and finally, evidence-based prosecution of domestic violence cases by Melissa Brown, White Pine County Deputy District Attorney. O'Banion has applied for CLE accreditation and POST approval for the training. POST requires a course synopsis, objectives and attachments, biographies of each presenter,

a final exam, and a post-course number to be listed on the certificates for all participants. O'Banion expressed her excitement of the cross-section of agencies that are all participating, including a handful of district attorneys from the surrounding areas, law enforcement, several tribal police officers, system advocates, and Indian Child Welfare Act (ICWA) advocates. Forty of the 60 seats have been filled thus far. O'Banion confirmed she has sent a synopsis of the training to Robin Sweet, Director and Nevada State Court Administrator, who agreed to disseminate the training information to each court.

9. Discussion for possible action on review of NVPAC website: <http://nvpac.nv.gov/>

(Agenda Item No. 9)

Cafferata stated the NVPAC website is out-of-date (last updated in 2001) and that most of the information listed is incorrect. Laxalt recommended having the mission statement reviewed and edited by each member of the Council. The revisions and suggestions will be discussed at the next meeting in April. Laxalt proposed the website does not need to be so comprehensive. Hicks and Sweetin agreed the website would most likely not be utilized by prosecutors. The general public might check the website for information regarding prosecuting attorneys. Laxalt stated building up the website would be a waste of time, and the updates should reflect the mission statement and a summary of what the Advisory Council for Prosecuting Attorneys actually does. Cafferata stated that the Open Meeting Law requires the meeting agendas and minutes be posted on a website; however, the website can be streamlined to a minimum list of Council members, district attorneys and city attorneys, agendas and minutes, and an explanation of the Council.

10. Meetings set for 2018 at 10:00 a.m. in the Attorney General's offices in Carson City and Las Vegas:

(Agenda Item No. 10)

- **April 18, 2018**
- **July 12, 2018**
- **October 17, 2018**

11. Public Comment. Discussion Only. Action may not be taken on any matter brought up under this agenda item, until scheduled on the agenda of a future meeting for possible action.

(Agenda Item No. 11)

No public comment.

12. Adjournment.

(Agenda Item No. 12)

Attorney General Laxalt moved adjourn at approximately 10:30 a.m. Hicks seconded the motion, and the motion passed unanimously.

Minutes respectfully submitted by Taylor Musselman and Tarah Sanchez, Office of the Attorney General